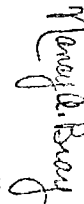


**TOWN OF COLCHESTER
BOARD OF FINANCE – REGULAR MEETING
TOWN HALL
127 NORWICH AVENUE
Wednesday, May 5, 2010 – 7:00 p.m.**

NANCY A. BRAY
TOWN CLERK



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2010 MAY 12 PM 3:55

MINUTES

Members Present: Chairman Hayn, Rob Tarlov, Rob Esteve, Mike Caplet, John Ringo

Members Absent: Cathy Pompei

Others Present: Gregg LePage, Treasurer; First Selectman Gregg Schuster; Ron Goldstein, BOE Chairman/Liaison; Chrissy Rocco Caruolo, Webster Bank; Bacon Academy Civic Students.

1. **CALL TO ORDER:** Chairman Hayn called the meeting to order at 7:02 p.m.
2. **MINUTES OF PREVIOUS MEETING**
 - 2.1 **April 21, 2010 Regular Meeting:** R. Esteve motioned to approve the minutes of the April 21, 2010 meeting correcting the spelling of Tarlov in Item 9.1 and *anti-bullying* in Item 8, seconded by R. Tarlov. All members present voted in favor with M. Caplet and J. Ringo abstaining. **MOTION CARRIED.**
3. **CITIZENS COMMENTS:** None
4. **ADDITIONS TO THE AGENDA:** R. Esteve motioned to move Item 9.1 to this time in the meeting, and add 9.2 Discussion of Undesignated Fund Policy, seconded by R. Tarlov. All members present voted in favor. **MOTION CARRIED.**
 - 9.1 **Webster Bank to Discuss Structure of Payment Schedule for the Refunding Bonds Issue:** Chrissy Rocco Caruolo, Assistant Vice President, Government Finance, Webster Bank, gave an overview of bond refunding. \$4,545,000 of the 2001 issue, maturities 2011 through 2021, be advance refunded. The call date for the 2001 bond issue is June 15, 2011. (The amount is subject to change based on maturity.) The Town will save an estimated \$155,000 in budgetary savings over the life of the issue and \$142,000 in present value savings. The refunding can be taken all at once or taken at identified periods. Existing, Refunded and New Debt Service graph provided by Webster Bank was analyzed. There was a great deal of discussion as to when and how the refund should be taken. While the money is needed this year it will most likely be needed even more next year. If the money was taken at this time it would be deposited in the Capital Improvements Account. No decision was made at this time. General consensus appeared to be to take the money in this budget year.

Ms. Rocco Caruolo explained the Moody rating Colchester received of an AA2 as of this past Friday. The rating structure has changed to reflect the difference between municipalities and corporate. Though Colchester's rating has gone from an A1 to AA2 it does not mean their status has changed a great deal. The Town will continue to have a "Negative Outlook" status as long as money keeps being pulled from capital.
5. **DEPARTMENT REPORTS:**
 - 5.1 **Finance Department:** None
 - 5.2 **Tax Collector:** None
6. **FIRST SELECTMAN'S REPORT:**
 - 6.1 **Selectman's Agenda:**
 - 6.1.1 **Transfer Requests:**
 - * **Highway Department for Professional Services:** J. Ringo motioned to approve the Highway Department transfer of \$1,800 from Other Purchased Supplies to Professional Services contingent upon the approval of BOS, seconded by M. Caplet. All members voted in favor. **MOTION CARRIED.** (see attached)
 - 6.1.2 **First Selectman's Update:**
 - ✓ Concessions with unions went well. There is one union that is still in negotiations due to it being a new union.
 - ✓ Disastrous designation from the President for the flooding that occurred last month is on a government level. This means that individuals will not receive any funding.
 - ✓ A State budget compromise has been reached. The impact on the municipal level is not known at this time.
 - ✓ Police Cruisers will arrive tomorrow and will be ready to go on the road.

- ✓ The ambulance has arrived
- ✓ Thanked everyone for their work in preparing for the referendum on Tuesday.

7. **CORRESPONDENCE:** None

8. **LIAISON REPORT:**

R. Esteve –

Board of Education:

- ✓ 98% of the budget encumbered. A spending freeze is on everything.
- ✓ Health Reserve looks good.
- ✓ Support groups to fund the eliminated sports programs is under consideration.
- ✓ The magnet school tuition increase legally needs to be paid.
- ✓ Security improvements have been made at JJIS after a student left the building unattended.
- ✓ Tim Lamp has resigned from the BOE.
- ✓ The Prescription Drug insurance will be going from Anthem to Medco.

9. **OLD BUSINESS;**

9.1 Webster Bank to Discuss Structure of Payment Schedule for the Refunding Bonds Issue: Moved prior to Item 5 of the agenda.


9.2 Discussion on Undesignated Fund Balance Policy: The Undesignated Fund Balance Policy was reviewed with changes having been made as discussed at the last meeting. There was questioning of the number of members needed to make decisions on the movement of the money based on state statutes. R. Goldstein and R. Tarlov will look at this matter more closely. The item was tabled and will be discussed again at the next meeting.

10. **NEW BUSINESS**

10.1 Appointment of Auditor: J. Ringo motioned to appoint McGladrey & Pullen, LLP as the auditor for 2010 at a cost of \$44,000, seconded by R. Esteve. All members present voted in favor. **MOTION CARRIED.**

11. **ADJOURNMENT:** M. Caplet motioned to adjourn, seconded by R. Esteve. All members present voted in favor. **MOTION CARRIED.**

Chairman Hayn adjourned the meeting at 8:05 p.m.


Dawn LePage, Clerk

Town of Colchester
 General Fund
 Budget Transfer/Additional Appropriation

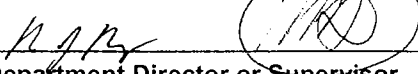



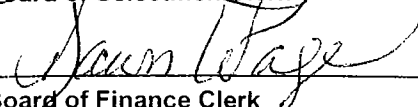
Department: Highway

Reason for Request: Funds Needed for Tree Removal/Subcontractor for Road Reconstruction Due to Heavy Rain

Reason for Available Funds: No Funds Available in Professional Services Line Item; Imperative for Public Safety.

From:	Account Number	Account Name	Amount
	13201-42340	Other Purchased Supplies	1,800

To:	Account Number	Account Name	Amount
	13201-44208	Professional Services	1,800

Apr 22, 2010	
Date Requested	Department Director or Supervisor
4/28/10	
Date Reviewed	Chief Financial Officer
5/10/10	
Date Approved	First Selectman
5/10/10	
Date Approved	Board of Selectmen Clerk
5/5/10	
Date Approved	Board of Finance Clerk